

Cherwell District Council

Licensing Committee

Minutes of a meeting of the Licensing Committee held at Bodicote House, Bodicote, Banbury, Oxon OX15 4AA, on 9 December 2010 at 6.30 pm

Present: Councillor Michael Gibbard
Councillor P A O'Sullivan
Councillor G A Reynolds
Councillor Douglas Webb

Apologies for absence: Councillor Kieron Mallon
Councillor Tony Ilott
Councillor Fred Blackwell
Councillor Nick Cotter
Councillor Timothy Hallchurch MBE
Councillor George Parish
Councillor Lawrie Stratford
Councillor Rose Stratford

Officers: Chris Rothwell, Head of Safer Communities, Urban & Rural Services
Claire Bold, Licensing Team Leader
Natasha Barnes, Licensing & Vehicle Parks Manager
Paul Manning, Solicitor
Natasha Clark, Senior Democratic and Scrutiny Officer

3 Appointment of Chairman

Resolved

That Councillor Michael Gibbard be appointed Chairman for the meeting.

4 Declarations of Interest

There were no declarations of interest.

5 Petitions and Requests to Address the Meeting

There were no petitions or requests to address the meeting.

6 Urgent Business

There was no urgent business.

7 **Minutes**

The Minutes of the meeting held on 15 December 2009 and 19 May 2010 were agreed as a correct record and signed by the Chairman.

8 **Minutes of meeting Monday 30 November 2009 of Licensing Sub Committee**

The Minutes of the meeting of the Licensing Sub-Committee held on 30 November 2009 were noted.

9 **Minutes of meeting Friday 15 January 2010 of Licensing Sub Committee**

The Minutes of the meeting of the Licensing Sub-Committee held on 15 January 2010 were noted.

10 **Minutes of meeting Wednesday 24 March 2010 of Licensing Sub Committee**

The Minutes of the meeting of the Licensing Sub-Committee held on 24 March 2010 were noted.

11 **Minutes of meeting Friday 20 August 2010 of Licensing Sub Committee**

The Minutes of the meeting of the Licensing Sub-Committee held on 120 August 2010 were noted.

12 **Minutes of meeting Friday 22 October 2010 of Licensing Sub Committee**

The Minutes of the meeting of the Licensing Sub-Committee held on 22 October 2010 were noted.

13 **Licensing Act 2003 Statement of Licensing Policy**

The Committee considered a report of the Head of Safer Communities, Urban and Rural Services which sought final approval of the Statement of Licensing Policy.

The Licensing and Vehicle Parks Manager advised Members that the development and adoption of the Statement of Licensing Policy was a statutory requirement under the Licensing Act 2003. The function of approving the Statement and the subsequent reviews of it are the responsibility of the Licensing Committee in accordance with Cherwell District Councils Constitution and Scheme of Delegation. The current Statement was approved by Full Council for a period of three years on 22 October 2007 and was published on 1 January 2008. Once published the Licensing Authority must review the Statement triennially.

The Committee was advised that a consultation had taken place between 8 September and 15 November 2010. Further to this consultation a number of amendments had been made to the current policy statement. As with the development of the current policy statement the council had liaised with the other district councils in Oxfordshire and had, where appropriate, incorporated amendments suggested as a result of the consultation process.

The Licensing and Vehicle Parks Manager gave an overview of the consultation responses and any resulting proposed amendments. Members asked a number of questions to seek clarity to which answers were duly given.

Resolved

- (1) That the schedule of responses and proposed alterations on the draft statement of licensing policy be noted.
- (2) That the Head of Safer Communities, Urban & Rural Services be delegated, in consultation with the Chairman of the Licensing Committee, to make any minor alterations to the policy should the publication of regulations make expressed policies inconsistent with the regulations (NB – this would only apply up to the point of publication on Wednesday 5 January 2011, thereafter any alterations would be subject to full consultation in accordance with the Licensing Act 2003).

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Exception to Licensed Vehicle Policy - Head of Service Guidelines

The Committee considered a report of the Head of Safer Communities, Urban and Rural Services which advised Members of the consideration given him when exercising his delegated powers in determining an application for exception to Licensed Vehicle Policy.

Resolved

- (1) That the consideration given by the Head of Safer Communities, Urban and Rural Services when determining applications for exception to Licensed Vehicle Policy be noted and endorsed.

The meeting ended at 7.20 pm

Chairman:

Date: